



# Town of Groton, Connecticut

## Meeting Agenda

45 Fort Hill Road  
Groton, CT 06340-4394  
Town Clerk 860-441-6640  
Town Manager 860-441-6630

### Representative Town Meeting

*Moderator Syma Ebbin, Representatives Karin Adams, Robert Bailey, Alicia T. Bauer, Portia Bordelon, Jordan Brayman, Clarence Casper, Kathy Chase, Bobbi Jo Cini, Mallory Doyle, Thomas Frickman, James Gustavson, Autumn Hanscom, Rosanne Kotowski, Brandon Marley, Douglas R. Marshall, Robert Martin, Jackie Massett, Bruce A. McDermott, Juan Melendez, Nancy Mello Miller, Roscoe Merritt, Doug Monaghan, Scott Newsome, Cutter Oliver, Richard Pasqualini, Sheila Perry, Shawn Powers, Carolann Quinn, Kate Richards, Reginald Stanford, Anni Rodgers, Judith Strobe, Irma Streeter, James Streeter, Latisha Thompson, Patricia Wagner, Beverly Washington, Gary Welles, Michael Whitehouse, and Michael Whitney*

Wednesday, April 11, 2018

7:30 PM

Groton Senior Center

### REGULAR MEETING

- A. ROLL CALL
- B. MOMENT OF SILENCE AND SALUTE TO THE FLAG
- C. APPROVAL OF MINUTES OF FEBRUARY 14, 2018
- D. CITIZENS' PETITIONS

This is the portion of the RTM agenda where the RTM welcomes comments from citizens. Each presentation should be limited to ten minutes or less, and citizens should, if possible, submit written comments. Presentations should be limited to matters pertinent to Groton. The Moderator, or members through the Moderator, shall ask questions only in order to clarify the speaker's presentation. Responses may be given by the Moderator and/or by the Town Manager. Citizens should make their presentations from the lectern and state their names and addresses for the record.

- E. RECEPTION OF COMMUNICATIONS
- F. REPORT OF THE TOWN MANAGER
  - 1. Financial report
  - 2. Monthly briefing
- G. REPORT ON ECONOMIC DEVELOPMENT
- H. REPORT OF THE SUPERINTENDENT OF SCHOOLS
- I. LIAISON REPORTS
- J. COMMITTEE REPORTS

#### 1. FINANCE - Chairman Washington

2018-0025 Supplemental Appropriation for Crystal Lake Road  
Reconstruction Project

RESOLUTION AUTHORIZING A SUPPLEMENTAL APPROPRIATION AND SIGNING OF THE  
FIRST SUPPLEMENTAL PROJECT AGREEMENT FOR CRYSTAL LAKE ROAD  
RECONSTRUCTION

WHEREAS, the Town Manager has received the First Supplemental Project Authorization Letter  
from the State Department of Transportation for the Reconstruction of Crystal Lake Road, and

WHEREAS, the State has now estimated the total construction cost to be \$6,249,260, and

WHEREAS, the demand deposit required from the Town is now \$616,621, and

WHEREAS, the demand deposit previously made by the Town was \$500,500, and

WHEREAS, the balance of the demand deposit required from the Town is \$116,121, and

WHEREAS, the Finance Director has determined that there are sufficient funds in the fund balance of the Capital Reserve Fund, now therefore be it

RESOLVED, that a supplemental appropriation of \$116,121 be made from the Capital Reserve Fund Balance for a new FYE 18 capital project, Reconstruction of Crystal Lake Road #5504F and the Town Council authorizes the Town Manager to sign the First Supplemental Project Authorization Letter upon approval of the supplemental appropriation by the RTM.

**Legislative History**

**1/31/2018 Mayor Referred Town Council Committee of the W**

**2/13/2018 Town Council Committee of the Whole Recommended for a Resolution**

*Director of Public Works Gary Schneider explained that the Crystal Lake Road reconstruction project is currently in a winter shutdown phase and will resume in the spring. The State of Connecticut is doing construction administration for the project. The Town previously made a 10% match payment based on an estimated construction budget. An additional demand payment from the State on the final construction cost estimate is \$116,121. Funds will come from the Capital Reserve fund balance.*

*The consensus of the Committee was to recommend this item for a resolution.*

**3/6/2018 Town Council Deleted from Referral List - Action to be taken**

**3/6/2018 Town Council Adopted and Referred Representative Town Meeting**

*Mayor Granatosky reminded anyone watching the meeting that the Committee of the Whole has gone through the items in great depth.*

**2018-0068 Supplemental Appropriation from Capital Reserve for Library/Senior Center Variable Message Display Sign**

RESOLUTION AUTHORIZING A SUPPLEMENTAL APPROPRIATION FROM THE CAPITAL RESERVE FUND

WHEREAS, a project was approved in the FYE 2018 Capital Improvement Program entitled 4) I) "Variable Message Display" with anticipated funding from fundraising and grants, and

WHEREAS, the Town has estimated the total construction cost to be \$26,800, and

WHEREAS, the Groton Parks Foundation has \$7,355 for this project from Senior Center and Library fundraisers, and

WHEREAS, the Town has been awarded a \$20,000 reimbursable grant from the Office of Emergency Management for this project which will be returned to the Capital Reserve fund, and

WHEREAS, the Finance Director has determined that there are sufficient funds in the fund balance of the Capital Reserve, now therefore be it

RESOLVED, that a supplemental appropriation of \$20,000 be made from the Capital Reserve Fund's fund balance for FYE 2018 Capital Project 4) I) Variable Message Display.

Refer to RTM under Rule 6.5.3.

Legislative History

3/14/2018	Mayor	Referred	Town Council Committee of the W
3/27/2018	Town Council Committee of the Whole	Discussed	
3/27/2018	Town Council Committee of the Whole	Recommended for a Resolution	
4/3/2018	Town Council	Deleted from Referral List - Action to be taken	
4/3/2018	Town Council	Adopted and referred under Rule 6.5.3	Representative Town Meeting

**2018-0077 Town-City Highway Analysis****RESOLUTION FOR FYE 2018 GENERAL CONTINGENCY TRANSFER FOR TOWN-CITY HIGHWAY ANALYSIS**

WHEREAS, The Town Charter provides for General Contingency transfers during the year, and

WHEREAS, the Town Council desires conducting a comparative analysis of the City and Town Highway operations, and

WHEREAS, the Town Manager and City Mayor have agreed that the comparative analysis will be funded at 50% each, and

WHEREAS, the Town and City have selected a consulting firm to conduct such analysis and the estimated cost is \$70,000, now therefore be it

RESOLVED, that the Town Council authorizes a transfer of \$35,000 from the General Fund Contingency, Account 10741 5499 to the Public Works account, 10350 5290 for 50% of the cost of the comparative analysis of the City and Town Highway operations and authorizes the Town Manager to enter into a contract for such analysis.

Refer to RTM under Rule 6.5.3.

Legislative History

3/19/2018	Mayor	Referred	Town Council Committee of the W
3/27/2018	Town Council Committee of the Whole	Discussed	
<i>City Mayor Keith Hedrick, City Director of Finance Ron Yuhas, and City Public Works Director Tim Umrysz were present. Town Manager Burt noted this is a road study comparing the Town's and City's best practices. The cost is not to exceed \$70,000, with the Town and City each paying 50%. The recommendation is to transfer funds from Contingency to Public Works and authorize the Town Manager to sign a contract for the study.</i>			
3/27/2018	Town Council Committee of the Whole	Recommended for a Resolution	
4/3/2018	Town Council	Deleted from Referral List - Action to be taken	
4/3/2018	Town Council	Adopted and referred under Rule 6.5.3	Representative Town Meeting

**2. COMMUNITY DEVELOPMENT & SERVICES -Chairman Oliver****3. EDUCATION - Chairman Whitney****4. RECREATION - Chairman Mello Miller**

**5. PUBLIC SAFETY - Chairman J. Streeter****6. PUBLIC WORKS - Chairman Newsome****7. RULES & PROCEDURES - Chairman Richards****2018-0056      Three Referrals from Rep. Kotowski**

Various Proposed Changes to the 31st RTM Rules and Procedures

1. Referral items to the RTM without time for consideration by a Committee may not entertain a motion to move the question during debate.

2. RTM Committee meetings shall not be held before a regular or special RTM meeting.

3. Move the start time for regular RTM meetings to 7:00 pm.

**K.      BUDGET DISCUSSIONS****L.      OTHER BUSINESS****M.      ADJOURNMENT**